



Prince George's County Public Schools

Service-Learning Site Approval Form

This form must be completed for approval of an organization that is not included in the Student Service Opportunity Directory. The directory is available through your school counseling office.

Please work with the agency representative to fill out this form in its entirety and return to your assigned School-Based Student Service-Learning Coordinator. **Please note that turning in this form does not automatically equal site approval.**

To be completed by student:

Student Name: _____ Student Number: _____
School: _____ Student Telephone: _____
Student Mailing Address: _____
City: _____ State: _____ Zip: _____
Email: _____

_____ I request approval of the above agency as a service-learning site. I have already spoken to the contact person about the possibility of completing service hours.

Student Signature: _____ Date: _____

To be completed by agency representative:

Agency Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
Website: _____ Email: _____
Contact Name: _____ Contact Title: _____
Agency mission: _____

The student's volunteer activities will include: _____

This agency is a (please circle one) non-profit agency /for-profit nursing home, hospital, licensed day care facility.

Tax ID Number _____

For School-Based Student Service-Learning Coordinator Only:

I have talked with the agency representative and determined that the organization is (circle one) approved / not approved.

Signature _____ Title _____ Date: _____